



V BAR - TOP FLOOR FUNCTION ROOM HIRE

TERMS, CONDITIONS AND INFORMATION

V Bar is renowned for its incredible atmosphere and great party vibes, so why not hire our function room for your own private event? Our function room hosts a fully stocked private bar, seating areas and air conditioning. Our experienced bar staff will wait on you throughout the evening serving drinks, mixing cocktails, entertaining guests and ensuring your party runs as smoothly as possible from start to finish.

- Events in our function room can host up to 70 guests. All private events are given exclusive access to the room between 5pm and midnight. After midnight the room is open to members of the public, however our venue is open until 2am and you are more than welcome to spend the rest of the night with us.
 - Our resident DJs play an eclectic mix of classic tunes, sure to get your party swinging in no time. For those seeking a more personalised soundtrack to their evening, we are able to accept personal plug-in devices which can be held securely in our DJ booth. ***To avoid disappointment, the suitability of your plug-in device must be discussed prior to making a reservation.***
- Entertaining guests is our number one priority at V Bar and our function room is the perfect space to host an array of entertainment. Here are some ideas to consider when organising your event:
 - *Decorations are not only permitted but encouraged, we love balloons and all kinds of party paraphernalia, however we do not permit confetti.*
 - *Although V Bar does not provide catering, you are more than welcome to use caterers to provide food.*
 - *You can book your own band or DJ to play at your event. **Please note we are unable to provide any equipment for entertainers and all details must be thoroughly discussed prior to making a reservation.***
- To reserve our function room, a non refundable hire fee of £50 must be paid via bank transfer or via card payment over the phone. ***Please be aware that no reservation is secure until this fee has been paid in full.*** Once payment has been received, you will receive an email to confirm the details of your booking.
- Please be aware that V Bar is a strictly **18+ venue** and we operate a **very strict challenge 25 policy**. If you are lucky enough to look under 25, you will be asked to provide valid ID (passport or driving license). Failure to produce this will result in ejection from the premises.
 - Please check page 3 for tailored drinks packages that you can take advantage of for booking a private party with us.

V Bar Colchester

105 High Street, Colchester, Essex CO1 1TH

Tel: 01206 561 611 • Email: info@v-bar.com • Web: www.v-bar.com



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BOOKING FORM

NAME:

TELEPHONE NUMBER:

EMAIL ADDRESS:

DATE OF HIRE:

TYPE OF EVENT (Birthday, engagement party etc):

FURTHER DETAILS:

TIME OF ARRIVAL (Please state if you wish to arrive early to decorate etc):

ESTIMATED NUMBER OF GUESTS (Please be aware the capacity of the room is 70):

MUSIC REQUIREMENTS: (Your plug-in device must be discussed prior to confirming a reservation):

V Bar Resident DJ Outside DJ Plug In Device

DRINK PACKAGE REQUIREMENTS (Please tick. See page 3 for options):

Package One Package Two Package Three None

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DRINKS PACKAGES

If you wish, you can take advantage of the following tailored drinks packages for your private party:

PACKAGE ONE

5 bottles of house wine (red, white or Rosé)

DEAL PRICE: £75

PACKAGE TWO

5 bottles of house wine (red, white or Rosé)

5 bottles of Prosecco

DEAL PRICE: £200

PACKAGE THREE

5 bottles of house wine (red, white or rosé)

5 bottles of Prosecco

5 pitchers of cocktails (Long Island, Cherry Bakewell, Sex On Beach, Godfather or Woo Woo)

DEAL PRICE: £250

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